

NEED TO SWITCH POWERCHART ROLES?

Use the **My Experience Console** tool to change your view.

- 1. Open PowerChart.
- 2. Click the **My Experience Console** button. (if you cannot see the button, click the dropdown in the toolbar to find the button)



- 3. On the My Experience Console, under <u>My Available Positions</u> your current position is filled in.
- 4. Under My Available Positions, select the position to switch to.
- 5. Under <u>My Default Organizer View</u>, select the **default page you want to display initially** when you log into this position.
- 6. Under <u>My MPages Selection</u>, select the **workflow you want to display when you open a chart** after you log into this position.

My Experience			[□] Full screen	n Print	∂ 0 minutes ag
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My Available Positions NP - Ambulatory 4 NP - Gastroenterology NP - MAU Nurse Practitioner Nurse Practitioner CLBR Nurse Practitioner NICU Nurse Practitioner PEDS	My Default Organizer View	My MPages Selection For Tab: Documentation Workflow Heart and Vascular Workflow NIS Workflow VIR Workflow VIR Workflow Vascular Surgery Workflow	6		7
9				Rese	t Save
7. Click Save.					
8. A pop-up will appear indicating you must log out Save Changes					
 for the change to take effect. Click Log out. 9. PowerChart will close and open again automatically. 10. The new view will be displayed and appropriate functionality will be available. 11. Repeat these steps to change your role back, as needed. 		You must log out of PowerChart from this window for the position and/or MPages changes to take effect Log out now to make the position and/or MPages change occur or cancel to continue working in PowerChart with the current user settings			